

NOVA SCOTIA/NUNAVUT COMMAND

**REQUEST FOR A VISIT BY A COMMAND OFFICER**



PLEASE PRINT OR TYPE

This completed form is to be forwarded to the Command Office at least 90 days before the event is to take place.

1. We of \_\_\_\_\_  
Zone #                                      Branch #                                      Branch Name

wish to invite:

Command President \_\_\_\_\_

Representative of the Command President \_\_\_\_\_  
Name

With spouse (guest) \_\_\_\_\_  
Name

2. To attend the following function \_\_\_\_\_  
\_\_\_\_\_

3. Will the invited Officer be the main guest? (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

4. Other Legion Officers who may be in attendance: \_\_\_\_\_  
\_\_\_\_\_

5. Will the invited Officer be the main speaker? (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

a] How long do you expect the Officer to speak? \_\_\_\_\_

b] Is there a preferred subject matter? (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

c] If yes, please indicate: \_\_\_\_\_

\_\_\_\_\_ [over]

d] List other duties you wish the Officer to perform during the visit: \_\_\_\_\_

\_\_\_\_\_

6. Is there an alternative date on which your function may be held?

(Yes) \_\_\_\_\_ (No) \_\_\_\_\_ Alternate date: \_\_\_\_\_

7. If the above Officer is not available, list alternates in order of preference:

a] \_\_\_\_\_ b] \_\_\_\_\_

8. \_\_\_\_\_  
Name of Contact Phone Number

Signature: \_\_\_\_\_  
Secretary/President Date

**Note:** Please make sure your Zone Commander is aware of this invitation.

Please return completed form to:

The Command Secretary  
Nova Scotia/Nunavut Command  
61 Gloria McCluskey Avenue  
Dartmouth, NS B3B 2Z3

(Fax 902-429-7481)