

Nova Scotia/Nunavut Command, Royal Canadian Legion

Branch Monthly Financial Report

**Please submit to Command by the 45<sup>th</sup> day after end of month**

Month: \_\_\_\_\_ Year: \_\_\_\_\_

Branch Name: \_\_\_\_\_ Branch Number \_\_\_\_\_

**End of the month closing balances   Expenses for the month**

General: \_\_\_\_\_ Salaries (including CRA) \_\_\_\_\_

L.A. General (optional): \_\_\_\_\_ Utilities (heat, lights, water, phone) \_\_\_\_\_

Bingo: \_\_\_\_\_ General Donations: \_\_\_\_\_

Sports: \_\_\_\_\_ Bar: \_\_\_\_\_

Building: \_\_\_\_\_ Mortgage: \_\_\_\_\_

VLT: \_\_\_\_\_ Other loans: \_\_\_\_\_

Line of credit owing: \_\_\_\_\_ Insurance: \_\_\_\_\_

Additional accounts: \_\_\_\_\_ Entertainment: \_\_\_\_\_

Investments (GIC): \_\_\_\_\_ Building maintenance: \_\_\_\_\_

Poppy Trust Fund: \_\_\_\_\_ HST/GST: \_\_\_\_\_

*Please record all Poppy Fund Expenses (Please attach additional sheet if required)*

Item	\$	Item	\$
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Other general expenses over \$500.00**

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**Branch Treasurer Signature:** \_\_\_\_\_ **Branch President Signature** \_\_\_\_\_

*(please sign)*

*(please sign)*

**Branch Treasurer Name:** \_\_\_\_\_ **Branch President Name:** \_\_\_\_\_

*(please print)*

*(please print)*